

Clarke Animal Shelter/ Clarke County Humane Foundation
225 Ramsburg Ln
Berryville Va 22611



Animalshelter@clarkecounty.gov

540-955-5104

Name: _____

Address: _____ Phone Number: _____ Email: _____

Preferred way to contact (circle): *Call* *Text* *Email*
Emergency Contact Information

Emergency Contact Name: _____ Relationship: _____

Emergency Contact Phone Number: _____

What areas are you interested in helping out with

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Cat kennel Cleaning• Donation Pick-up• Dog Walking• Kitten fostering (kittens under 8 weeks old)• Pet Transport• Grooming | <ul style="list-style-type: none">• Event support• Public relations• Organizing events• Dog Training• Adoption follow up• Customer service |
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Do you own any pets?

YES NO If yes, what species? _____

Have you worked with animals before?

YES NO If yes, where? _____

Do you have any pet allergies? *(This will help staff determine what areas will be best for you to volunteer in)*

If yes, please list:

Have you ever been convicted of a crime regarding animal cruelty or neglect or abandonment?

Are you fearful of any specific types of domestic animals? If yes please list:

Do you have any physical limitations that might limit your volunteer activities? *(This will help staff determine what areas will be best for you to volunteer in)*

If yes, please list.

Volunteer DON'TS:

For the safety of the volunteers and the safety of the animals, volunteers may only work in approved areas. Volunteers may NOT administer any medications or vaccines. Volunteers report to staff with questions or concerns. Volunteers may not handle new intake animals. This is to prevent the possible spread of disease and to keep volunteers and the animals safe. Volunteers are to respect potential adopter's privacy and allow staff to interact safely and without unnecessary interruption. Volunteers who have not been trained in the customer service area may not answer or use shelter phones unless asked to by staff or if there is an emergency. Volunteers will not interfere with animal surrenders and must respect the privacy of all clients.

Release and Waiver of Liability

By signing this Agreement, I affirm that I have been advised of any and all risks involved in the activity of working with animals at *Clarke Animal Shelter*. I also acknowledge that these duties are potentially hazardous, involving contact with animals that may be unpredictable and I hereby waive any future claim to monetary or other compensation for injury sustained as a result of these activities. I understand and agree that the County of Clarke cannot and will not be held liable for any injury or other damages that I may sustain in the course of carrying out my duties as a Volunteer for *Clarke Animal Shelter*. I agree to be solely responsible for any and all medical costs incurred with respect to any resultant medical treatment or services. I fully release *Clarke Animal Shelter* from any liability including but not limited to those described in this document. I represent and warrant that I am physically and mentally fit to safely work with animals and members of the public, and capable of carrying out such duties. I furthermore attest that I have never been convicted of a charge of cruelty, abandonment, or neglect to animals, and that no such charge is currently pending.

Volunteer requirements-

- Volunteers must complete the volunteer training course offered for free at the shelter.
- Volunteers must have the ability to understand, remember and follow instructions.
- Volunteers must be aware of the potentially dangerous situations while reacting appropriately.
- Volunteers must possess the ability to cope with highly emotionally charged environments.
- Volunteers may only take animals to approved areas.
- All information regarding clients and animals served by CAS must be kept confidential. This includes all photographs of animals not yet available to the public.
- Volunteers may only work in areas in which they have been trained.
- If a volunteer is bitten, scratched or otherwise injured they are required to report the injury to a staff member immediately.
- Volunteers should not enter isolation kennels or aggressive kennels unless accompanied or requested by staff members.
- Volunteers may not handle court case animals.
- Volunteers must understand that the volunteer contact list is confidential and agree to not share contact information without permission.
- Euthanasia- Volunteers must understand that the Clarke Animal Shelter performs humane euthanasia. Volunteers may not participate in the euthanasia process and are asked to respect the judgement and experience of the staff. If a volunteer has concerns or questions regarding euthanasia decisions, the manager will address such concerns privately with staff members and/or volunteers.
- **All volunteers must conduct themselves in a mature and professional manner. All custodians will be responsible for your volunteers.**

By signing below I express my understanding and intent to enter into this release and waiver of liability willingly and voluntarily.

Name(Please print clearly): _____ Date: _____

Signature: _____

Name of parent/Legal Guardian: _____ Date: _____

Signature: _____